



# Application for Employment

Position You Are Applying For \_\_\_\_\_

Date Available for Work: \_\_\_\_\_

Desired Salary \_\_\_\_\_

## PERSONAL INFORMATION

Last Name	First Name	Middle
Address	City	State Zip
Home Phone: _____	Cell Phone: _____	Email address: _____
Social Security Number: _____		
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If selected for employment are you willing to submit to a pre-employment drug screening test? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## EDUCATION

School Name	Location	Years Attended	Degree Received	Major

Other training, certifications or licenses held: \_\_\_\_\_

## EMPLOYMENT

Employer: _____	Dates Employed: _____ to _____
Work Phone: _____	Pay Rate: \$ _____
Address: _____	
City: _____	State: _____ Zip: _____
Position: _____	
Duties Performed: _____	
Supervisors Name and Title: _____	
Reason for leaving: _____	
May we contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## REFERENCES

Name	Title	Company	Phone

## Acknowledgement and Authorization

- ☐ I certify that all answers given herein are true and complete to the best of my knowledge.
- ☐ I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- ☐ In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**EMPLOYMENT**

Employer:	_____	Pay Rate:	\$ _____	Dates Employed:	_____ to _____
Work Phone:	_____				
Address:	_____				
City:	_____	State:	_____	Zip:	_____
Position:	_____				
Duties Performed:	_____				
Supervisors Name and Title:	_____				
Reason for leaving:	_____				
May we contact them?	<input type="checkbox"/> Yes <input type="checkbox"/> No				

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